

Notre Dame School
Parent Support Group Meeting
September 3, 2024 at 5:00pm

In Attendance:

Rachel Veiner
Amy Kaempf
Mrs. Gerwien

Allison Bijl
Mrs. Gilbertson

Lisa Bennett
Mrs. Chemlyk

April Floriant
Mrs. Richard

1. Meeting called to order at 5:01pm.

2. Opening prayer led by Rachel at 5:02pm.

3. Approval of Agenda as presented.

Motion to approve: Rachel

Second to approve: April

CARRIED

4. Adoption of Previous Meeting (June 5, 2024)

Motion to approve: Rachel

Second to approve: Allison

CARRIED

5. Reports

5.1 Treasurer's Report – sent via email

5.2 Hot Lunch Report – sent with group report

5.3 Fundraising Report – sent with group report

5.4 School Council Liaison – sent with group report

5.5 Chairman Report – sent with group report

Motion to accept reports: Rachel

Second to approve reports: Lisa

CARRIED

6. Old Business

6.1 Gaming Association – Application was sent in May for the 2024/2025 school year. Should hear back sometime in September.

7. New Business

7.1 Hot Lunch – It was agreed to break down the hot lunch program into committees to allow for less workload on one person. This will include volunteers, vendor rep, stock supervisor, inputting of MunchaLunch and someone ordering supplies. Andrea Judge and Kara Mattson have express interest of taking on a role.

7.2 Apparel Order – It was agreed to send out Apparel Order Forms on September 16 to have them returned by September 27.

7.3 Fundraising Coordinator – AGM will be in October to hopefully secure a new member to take over this role. Lisa Bennett said she is having so much fun and may stay on.

7.4 Staff Liaison – Individual must attend the staff meeting on the first Tuesday of every month at 3:15pm. Mrs. Chmelyk is the staff member to communicate with for this position.

7.5 Grade 7 Soccer Trip – Unfortunately there will no longer be a Grade 7 Terry Wilson Memorial soccer trip. A grade 7 parent meeting needs to be scheduled in October to start brainstorming ideas for the year end event. A volunteer will need to be appointed to be a leader on this.

8. Upcoming Events

8.1 Meet the Teacher Night – The meet the teacher evening is scheduled for September 19. A PSG table will be set up with sign-up sheets and an email will be sent out.

8.2 Terry Fox Run – The Terry Fox Run is scheduled for September 27.

9. Teacher Request

9.1 Cricket Machine – A mat is needed for the cricket machine. PSG will purchase one.

9.2 Counter Tops – Request for PSG to cover the cost of the counter tops being re-done in Grade 3.

9.3 Agendas – PSG to cover the cost for the student agendas for the current school year.

10. Closing Prayer – Rachel led the closing prayer.

Meeting Adjourned at 5:32pm.

Next Meeting – October 7, 2024 at 5:00pm

AGM – November 4 at 5:00pm (regular meeting to follow up)