

Notre Dame School
Parent Support Group Meeting
October 7, 2024 at 5:00pm

In Attendance:

Rachel Veiner	April Floriant	Mrs. Chemlyk	Amy Kaempf
Mrs. Richard	Jalene Groebmair	Isabelle Bryson	

1. Meeting called to order at 5:02pm.

2. Opening prayer led by Rachel at 5:03pm.

3. Approval of Agenda as presented.

Motion to approve: Rachel

Second to approve: April

CARRIED

4. Adoption of Previous Meeting (September 3, 2024)

Motion to approve: Rachel

Second to approve: Amy

CARRIED

5. Reports

5.1 Treasurer's Report – available next meeting

5.2 Hot Lunch Report – sent with group report

5.3 Fundraising Report – sent with group report

5.4 School Council Liaison – sent with group report

5.5 Chairman Report – sent with group report

Motion to accept reports: Rachel

Second to approve reports: April

CARRIED

6. Old Business

6.1 Grade 7 Soccer Trip Update – There will be a parent meeting this week for the parents of grade 7. Currently the soccer trip is still scheduled to occur but will be renamed. The trip will only be able to occur with parent support for fundraising. It was discussed to talk to Minor Hockey to get a quote for possibly borrowing their bus for the trip.

6.2 Staff Liaison – A volunteer is needed to attend staff meetings. Rachel attended the last staff meeting. Staff meetings are the first Tuesday of every month at 3:15pm.

6.3 Apparel Order – The order was submitted October 1 and 130 items were ordered this time around. Only 20 forms were missing information which is a vast improvement from previous years.

7. New Business

7.1 Hot Lunch – Kara Manson has stepped up to be the coordinator with the assistance of JoAnne Dufour. Kara is currently phoning the vendors to get things finalized. The hot lunch program should be ready to start after Thanksgiving.

7.2 Fundraising Coordinator – The voting and nominating will occur at the AGM in November. Looking for 5 to 6 people to share this responsibility to eliminate overload on one individual.

7.3 Purdy's – Order forms will be sent out to students by November 1. April will assist with submitting orders online. Pick up for Purdy's will hopefully be on December 13.

7.4 Basket Raffle – We will start collecting items for the basket raffle in the middle of November for two weeks. The hope is to purchase items for the baskets on Black Friday which is November 29. Tickets will go home on November 29 to be sold with all sold and unsold tickets to be returned by December 13. Jalene has offered to help with the ticket collection and sorting. There is a total of 2500 tickets to sell at \$2 each. Items donated for the baskets will be stored in the workman's room.

7.5 Cookbook – A letter will be sent home for collection of recipes from the Notre Dame parents. The goal is to receive 150 recipes within each category for the school cookbook. The goal is to have 150 copies available to sell at the school as well as at the Christmas concert. The option to reorder more will also be available. This will be a great fundraiser for families to cherish for years and years. The cost will be \$25.

8. Upcoming Events

8.1 AGM – Scheduled for November 4 at 5:00pm with the regular meeting to follow.

Approval was received for the PAK grant in the amount of \$4,120 which will go into the gaming account.

With the feeding futures grant, it was discussed to have a school wide meal for the students. Depending on the cost, there might be another meal in the future.

The read-a-thon will begin mid January and there was a discussion on where to direct the funds. It was suggested for book shelves in the classroom as well as downstairs. It was also discussed to purchase two more sets (30 each set) of chrome books for the intermediate classrooms as there is currently only two sets.

There was a discussion about possible future fundraisers such as a pizza day or the seed fundraiser.

A discussion also occurred about the playground and what future renovations would be beneficial such as getting rid of the gravel and putting down matting.

The gym was also discussed about future renovations to be completed such as matts around the walls, new curtains and painting.

9. Teacher Request

9.1 None at this time.

10. Closing Prayer – Rachel led the closing prayer.

Meeting Adjourned at 6:05pm.

Next Meeting – November 4 at 5:00pm (regular meeting to follow)

DRAFT