**Notre Dame School**

**Parent Support Group Meeting**

April 8, 2024 at 5:00pm

**In Attendance:**

Rachel Veiner Allison Bijl (5:19pm-5:51pm) Mrs. Mackenzie Lisa Bennett

Amy Kaempf April Floriant Brittany Juell Mrs. Gerwein

Mrs. Richard

1. Meeting called to order at 5:08pm.

2. Opening prayer led by Rachel at 5:08pm.

3. Approval of Agenda as presented.

Motion to approve: Rachel

Second to approve: April

CARRIED

4. Adoption of Previous Meeting (March 4, 2024)

Motion to approve: Rachel

Second to approve: April

CARRIED

5. Reports

 5.1 Treasurer’s Report – sent with group report

 5.2 Hot Lunch Report – sent with group report

5.3 Fundraising Report – sent with group report

5.4 School Council Liaison – sent with group report

5.5 Chairman Report – sent with group report

 Motion to accept reports: Rachel

 Second to approve reports: Lisa

 CARRIED

6. Old Business

6.1 Knights of Columbus Donation – Email has been sent to teachers and field trip plans must be submitted for the May PSG meeting. A budget of $250 per class has been allotted as a starting point.

7. New Business

7.1 Grade 7 Soccer Trip – Butcher Block fundraiser has wrapped up. The Panago coupons are set to go home on April 10th. The bus used to transport the students last year has broken down so a different option will need to be secured. Brittany Juell will inquire with the hockey team if we could possibly rent their bus. The bus driver’s hotel cost will be covered.

7.2 Carnival – 75% of the spots have been filled. Staff is encouraged to sign up to assist with the carnival. Teachers will be reminded to put out a notice to parents of their classrooms to sign up. Parents need to understand that things do not just happen. Lisa will take on the silent auction for the event. A Facebook group will be created for the planning committee for the carnival. Games will need to be taken out and looked at to ensure working ability and useable condition. The Maker Space Room will be used for carnival storage. April will check with her supplier regarding items for the carnival to be purchased at cost. The grade 7 class will be responsible for the concession and it was agreed to ensure prices are even prices without needing too much change. It was agreed to change the time of the event to 5:30p – 7:30p to ensure required volunteers spaces have been filled. Businesses will be receiving donation letters in the very near future for the event.

 7.3 Year End Events – The Knights of Columbus has provided a donation to assist with the costs.

8. Upcoming Events

8.1 Family Movie Night – Family Movie night was originally planned for April 19 but has been moved to April 26 to allow for adequate planning and preparation. Snack Pack order forms will go out this week on Wednesday to the youngest sibling and will be due back Monday, April 15. There will be zero late orders accepted. The Mario movie has been selected to be played and parents are required to stay at the school during the event.

8.2 Hot lunch – Rachel thanked those that have stepped in to help out with hot lunch. The next and final wave of hot lunch will go out April 26 and due back May 3 with everything finalized for May 6. The final wave is from May 14 to June 20. With the feeding future grant, Bar Burrito will be provided to all students on May 21, June 4 and June 18. This will be a trial run for next year as a possible option for hot lunch.

The kindergarten grad is scheduled for June 20 and the grade 7 grade is June 21. It was discussed to possibly use a home based local company to purchase the grad t-shirts for kindergarten.

Fun Day is planned for June 25 with Panago Pizza provided that day.

The Movie Day for the whole school has been scheduled for June 24. Snack packs will be available to purchase for $5. The selected movie will be Rio 2.

9. Teacher Request

9.1 None at this time.

10. Closing Prayer – Rachel led the closing prayer.

Meeting Adjourned at 6:26pm.

Next Meeting – May 6, 2024 at 5:00pm