

NOTRE DAME SCHOOL COUNCIL

Monthly Meeting Minutes

March 13, 2024

Present - Fr. Vener, Pauline, Colleen, Duncan, Rose, Lisa, Rachel, Dawn

Regrets – Charmaine, Marissa

Meeting held in zoom format

Call to Order

1. The meeting was called to order at 5:02 pm and presided by Pauline Gerwien, Chairperson.

Father Vener led the opening prayer.

2. Adoption of the Agenda

Duncan moved to adopt the agenda. Rose seconded. MOTION was carried.

3. Approval and Adoption of Minutes

Typo to be corrected on 4F.

Duncan moved to adopt the minutes with the correction. Father Vener seconded. MOTION was carried.

4. Report of Officers / Committees

a) **Staff Representative** – Dawn added in details to date for the proposed “Kevin Moeller Spaghetti Fundraiser”

Note from Nicole Mackrell

When: May 23rd, 2024

What: Spaghetti, Caesar salad, garlic bread meal with beverages.

Tickets will sell for \$10 ages 11 and up, and \$5 for aged 10 and under.

We will have silent auction items, we would like desserts donated and those will also be auctioned off.

All amounts of money raised will go to Kevin and his family to help Kevin recover.

We are going to ask the class of 2021 (Kevin’s Grade 7 class) parents and classmates to come help put this on. The students will do the serving and clean up while we ask the parents to help organize the meal and donations.

b) **Chairperson's Report** – Pauline had nothing to add to the report

c) **CIS – Northern Representative** - Charmaine was attending the meeting at the same time as the current meeting. She will send a report after the meeting concludes.

d) **PSG** – Rachel had nothing to add to the report

e) **Parish Council** – nothing to add to report

f) **Maintenance and Repair** – Duncan has a draft of the condition assessment that will be able to be viewed as a team and identify a five-year project list. A triage of projects will be completed upon review. The two timely projects mentioned were the gym roof and paint. Duncan is looking into canvassing for funding opportunities / grant programs to assist with the impending costs.

g) **Principal's Report** – Colleen added in addition to her report

-the doorknob replacements will be completed during Spring Break

-vents and furnaces will be cleaned during Spring Break

-the Rotary club will be replacing the flooring in Colleen's office, the main office and the staff room over Spring Break

-Colleen noted that PSG is looking for volunteers for carnival. If school council members are able to help out please let us know. Profits from carnival are being directed towards the gym facelift/renovations.

-Father Vener requested a writeup to be completed that describes the Virtues Awards process and success to be shared for the Wednesday Weekly.

Duncan moved to accept all the reports submitted and presented. Seconded by Father Vener. MOTION carried.

5. Unfinished Business – no unfinished business to address

6. New Business – no new business to address

7. Next Meeting Dates - April 16, 2024 – in person – 6:30 pm

8. Moved to in-camera meeting – Duncan made the motion to move to in-camera session. Pauline seconded.

9. Motions carried forward:

a) Duncan made the motion to accept the Treasurer's Report. Lisa seconded. Motion carried.

b) Duncan moved to extend the hiring incentives offered to August 31st, 2024 with an increase of \$1000 towards first month's rent and \$500 towards groceries. Lisa seconded. Motion carried

10. Father Vener led the closing prayer.

11. Adjournment – the meeting adjourned at 5:38 p.m.

Recorded by: Rachel Veiner