

NOTRE DAME SCHOOL COUNCIL

Minutes of the Regular Meeting held on Tuesday, January 17, 2023
Via Zoom

Present:

Pauline Gerwien, Glenda Macarat, Colleen Richard, Fr. Vener Sabacan, Rachel Veiner, Sharlene Weingart, Charmaine Moeller, Marissa Thola, Lisa Bennett, Rosemary Abueva, and Duncan Malkinson

1. Call to order – The meeting was called to order at 6:31 p.m. and presided by Pauline Gerwien, Chairperson.

Father Vener led the opening prayer.
2. Adoption to Agenda – MOTION by Father Vener to adopt the agenda as corrected. Seconded by Glenda. Motion carried.
3. Reading and Approval of Minutes – MOTION by Father Vener to accept the minutes of the December 13, regular meeting. Glenda seconded the motion. Motion was carried.
4. Report of Officers
 - a. Treasurer's Report - There was no Treasurer Report. The report will be presented in the next regular meeting. Colleen, however, assured the Board that we are on track as she meets with the School Bookkeeper on a regular basis.
5. Reports of Committees
 - a. Staff Representative – report was circulated prior to this meeting. Nothing to add. Pauline would like to remind the teachers that the gift certificates given them will run out as of January 31, 2023.
 - b. CISP – Nothing to report at this meeting, their next meeting is this week.
 - c. Maintenance – There was a slight confusion as to the assigned role. It was sorted out and Lisa will meet with Colleen to discuss maintenance issues.
 - d. PSG – Report was circulated and nothing to add. On Tuesday, January 31, 2023, there will be a pancake breakfast at 9:00 a.m. and the members of the Board are invited to participate, if they can.
 - e. Parents Council – report was circulated prior to this meeting.
6. Principal's Report – the report was circulated prior to this meeting. Colleen highlighted that the Family Affordability Grant from the Ministry of Education in the amount of \$22,000 has been allocated to families in need in the amount of \$110.00 each. These funds are earmarked for this purpose alone.

MOTION by Father Vener to accept all the reports as presented. Pauline seconded.
Motion was carried.

7. Unfinished Business

a. Pauline reported that Father Vener, Colleen, herself and three PSG members met with the Knights of Columbus (KofC) to discuss alternate use of their current space and explored the area at the church basement where they can hold their meetings. The KofC will discuss this matter in their next meeting on February 7th and should provide the School Council their plan by then.

b. Colleen explained that preparation for the pre-school application requires a lot of paperwork/documentation and clean-up for the inspection that require volunteers to accomplish. The process could take up to six months.

8. New Business

a. Duncan Malkinson was invited to join the School Council and Father Vener asked someone to nominate Duncan. Pauline and Glenda nominated Duncan as the new member of School Council.

9. Next Meeting Dates

Feb 21, 2023, and April 18, 2023. There will be no meeting for the month of March 2023.

9. Executive Sessions

MOTION by Pauline to go into executive session. Seconded by Father Vener and was carried.

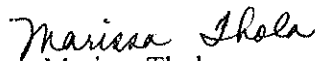
MOTION by Lisa to leave the Executive session. Glenda seconded the motion and was carried.

MOTION by Glenda to approve the discretionary day request. Lisa seconded the motion.
Motion was carried.

10. Adjournment

The meeting adjourned at 7:26 p.m. Closing prayer led by Father Vener.

Minutes recorded and prepared by:


Marissa Thola
Secretary