

NOTRE DAME SCHOOL COUNCIL

February 21, 2023

Present: Glenda Macarat, Marissa Thola, Fr. Vener Sabacan, Sharlene Weingart, Charmain Moeller, Pauline Gerwein, Lisa, Rachel, Duncan Malkinson, Rosemary Abueva & Colleen Richard.

1. Call to Order

The meeting was called to order at 6:34 and presided by Pauline Gerwien, Chairperson. Father Vener led the opening prayer.

2. Adoption to Agenda

Duncan moved to adopt the Agenda. Father Vener seconded. MOTION carried.

3. Reading and Approval of Minutes

Executive Meeting – Tuesday January 17th read by Pauline G.

MOTION by Marissa to approved as read. Glenda seconded. MOTION carried.

4. Report of Officers

Treasurer's Report – Rosemary went through her report and stated that we are within the budget.

5. Reports of Committees

Staff Representative – nothing to add.

CISPG – nothing to add.

PSG – \$11,121.80 – Readathon Fund Raising event. Pancake Lunch went well.

Correction: PSG is having a movie night as indicated in the bottom of the report.

Parish Council – no meeting, report is the same as last month's report.

Maintenance and Repairs – Colleen reported on the following repairs:

- Toilet overflow and repairs must be done.
- Jock's to check the asbestos in the basement ceiling.
- Outside repairs also need to be done i. e. siding.

The staff couldn't find any files regarding the renovations previously done. We need quotes for the repairs needed. Duncan offered to help in obtaining the quotes needed.

6. Principal's Report

Colleen added some items to her report such as the students' artwork being displayed at the church. She also stresses upon the importance of having more celebration (where are we coming from and where are we going to).

MOTION by Duncan to accept the reports with a minor correction in the PSG report. Seconded by Marissa. MOTION carried.

7. Unfinished Business

Pre-school – Pauline received a letter from the Knights of Columbus. Pauline read the email indicating that the Knights of Columbus is giving up the use of the office space provided to them and supports the new venture of Notre Dame School. They will move their stuff to the church basement by February 28th.

8. New Business

No new business.

9. Next Meeting – April 18, 2023

10. Executive Meeting

Pauline G. moved enter the Executive Meeting. Seconded by Glenda. MOTION carried.

- a. Financial Assistance request from a couple who have custody of their granddaughter attending Notre Dame School. The request is tuition assistance, the father has cancer and is currently in PG. The family travels to PG back and forth to be with the granddaughter's father. The request is for five months at \$105.00.
- b. Budget update – Colleen talked about parity between Notre Dame School Teachers and the public school system. Possibly add Category 5+ for schoolteachers.

MOTION by Pauline, seconded by Rosemarie. MOTION carried to get out of the Executive Meeting.

MOTION by Duncan to approve the financial assistance request in the amount of \$105.00/month for five months effective February 2023. Seconded by Glenda. MOTION carried.

MOTION by Fr. Vener to add the category 5+ in the Notre Dame School salary grid. Seconded by Lisa. MOTION carried.

MOTION by Marissa to increase tuition fees by \$5.00 per student, \$10.00 per 2 students, and \$15.00 per 3 or more students from school year 2023 to 2026. Seconded by Duncan. MOTION carried.

11. Adjournment

Meeting adjourned at 8:04 p.m. Father Vener led the closing prayer.

Minutes recorded and prepared by:

Marissa Thola
Marissa Thola, Secretary