

NOTRE DAME SCHOOL COUNCIL

Wednesday, October 20, 2021
6:30 p.m. - Online Meeting via Zoom

Minutes of regular monthly meeting.

Present: Charmaine Moeller, Colleen Richard, Fr. Vener Sabacan, Marika Sherman, Glenda Macarat, Rachel Veiner, Allison Bijl, Pauline Gerwien, Nikki Chmelyk, & Marissa Thola

Regrets: Jim Kinnear

Charmaine Moeller, Chairperson, was present. Marika Sherman, Secretary, was present and recorded the minutes.

1) The meeting was called to order at 6:32 pm. Fr. Vener opened in prayer.

2) Adoption of Agenda

MOTION by Charmaine Moeller to adopt the agenda as presented, with the removal of item 8(a). Seconded by Pauline Gerwien. Carried.

3) Reading and Approval of Minutes

MOTION by Charmaine Moeller to approve the minutes of the September 28, 2021 regular monthly meeting as circulated. Seconded by Glenda Macarat. Carried.

4) Reports of Officers

a. Treasurer – Glenda Macarat – report circulated prior to meeting

MOTION by Glenda Macarat to accept the financial statement as presented. Seconded by Marika Sherman. Carried.

5) Reports of Committees

a. Staff Representative – Nikki Chmelyk - 4 term newsletters circulated prior to meeting.

b. CIS Regional Representative – Charmaine Moeller– report circulated prior to meeting

c. Maintenance & Repairs – Jim Kinnear – no report available

d. Parent Support Group – Charmaine Moeller - Report circulated prior to meeting

e. Parish Council – Pauline Gerwien –

- First parish council meeting scheduled for October.
- Visits to Rotary manor started in September.
- Indoor public services are suspended, however school mass will continue for students only. Sunday services will be on facebook and radio broadcast, with sidewalk Communion distributed after the service.

- 6) Principal's Report - Report circulated prior to meeting.

MOTION by Charmaine Moeller to accept all of the reports as presented. Seconded by Glenda Macarat. Carried.

- 7) Unfinished Business - no unfinished business from previous meetings.

- 8) New Business – no new business

- 9) Next Meeting Dates

- November 16, 2021 (AGM followed by regular monthly meeting, date may change, pending availability)
- December 14, 2021

(Rachel Veiner, Nikki Chmelyk, and Marissa Thola left the meeting at 6:49 pm)

- 10) Executive Session

MOTION by Charmaine Moeller to go into Executive Session. Seconded by Glenda Macarat. Carried.

MOTION by Charmaine Moeller to come out of Executive Session. Seconded by Pauline Gerwien. Carried.

MOTION by Charmaine Moeller to approve unpaid leave request for Nelo Caguitla for November 17-December 31, 2021, with the understanding that his position will be backfilled and the school will pay those wages. Seconded by Glenda Macarat. Carried.

MOTION by Charmaine Moeller to approve unpaid leave request for Dawn Mountifield for January 25-January 29, 2022, with the understanding that the position will be backfilled. Seconded by Pauline Gerwien. Carried.

MOTION by Charmaine Moeller to purchase 30 Chromebooks to a maximum cost of \$13,372.80 as per Estimate Number: NDSAndroid21, dated October 20, 2021 from TechStat. Seconded by Marika Sherman. Carried.

MOTION by Charmaine Moeller to approved the revised 2021/2022 school budget, as presented by Colleen Richard and Glenda Macarat. Seconded by Pauline Gerwien. Carried.

MOTION by Charmaine Moeller to continue the Christmas voucher program to Notre Dame School staff at \$50.00 valid at the Northern Toybox or Simple Pleasures from December 1, 2021-January 31, 2022. Seconded by Glenda Macarat. Carried.

- 11) The meeting adjourned at 7:38 pm. Closing prayer led by Fr. Vener.

Minutes recorded and prepared by Marika Sherman.