

NOTRE DAME SCHOOL

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May 20, 2020

Dear Notre Dame School Parents and Guardians;

Thank you to all families for your patience and support as Notre Dame School begins the careful implementation of Phase Two of BC's Restart Plan (Stage 3 of the Education Plan), as mandated by British Columbia's Ministry of Education. Part of BC's Restart Plan includes BC Public and Independent schools providing optional in-class attendance for students on a part-time basis:

- 2 days per week for Kindergarten to Grade 5 students, maintaining less than 50% density target;
- 1 day per week for Grade 6 and 7 students, maintaining less than 20% density target; and
- Continued online learning for all students, as provided during the months of April and May.

Families have the option of their children returning to school from June 1 – 23, 2020, on a part-time basis. Families who choose for their children not to return to school will continue to be provided with online learning and support, as has been provided in the months of April and May. Families who choose not to attend in June will not lose their placement at Notre Dame School for September 2020.

Notre Dame School, under the guidance of the Ministry of Education and WorkSafeBC, has developed protocols for the partial return of students from June 1 to June 23, 2020. **It is important that parents understand that school in the month of June will look very different than a regular June.** A number of safety measures and protocols will be in place to ensure the safety of students, staff, and the community is protected. These include, but are not limited to:

Health and Hygiene:

- Handwashing and other hygiene routines will be conducted regularly;
- Health checks at drop off time;
- Physical distancing enforced between students and staff members;
- Access to the school building is limited to staff and students in attendance;
- Any students who present symptoms of the common cold (runny nose, sneezing, etc), influenza, COVID 19, or other respiratory diseases are immediately moved to the sick room and the parent/caregiver is contacted for immediate pick up. Parents/Caregivers must keep their child at home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases and their symptoms have resolved.

School Structure:

- Part time attendance according to a schedule that will be built after information is collected via a parent survey and shared when confirmed;
- Parents are remaining outside the school when dropping off their children. Parents may not drop off their children without talking to a staff member and completing the health check. If students arrive late, parents will call the office and a staff member will meet them at the gym entrance doors on 10th Street, maintaining 2 metres physical distancing. Health checks are completed before students enter the building.
- All students enter only through the playground gates by the parking lot or on 105th Street;
- Students will be arranged in small groups to minimize physical contact;
- Students may not be with classmates;
- Students may be with their classroom teacher for a portion of the day and may be supervised by other staff members for a portion of the day;
- Students may not be in their regular classroom;
- Students will not have access to shared spaces, such as the gym, health room or library;
- Students will remain in their assigned classroom and desk for the duration of the day, with the exception of time spent outside;
- At this time, students will not have access to the playground, however will have access to the fields, although contact games or games involving the use of hands are not to be permitted;
- Students are to bring their own food and water to school for the day as access to water fountains, or any other shared item is not permitted;
- Gathering of groups (prayer, School Mass, etc.) are not permitted.
- Students will exit the school at pick up time through the parking lot or 105th Street gates and will wait in family groups, maintaining 2 metres of physical distancing between family groups.

Academics:

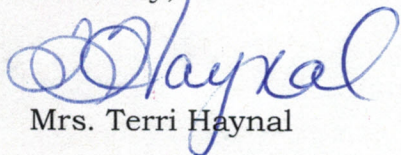
- Students are to bring all materials (pencils, paper, erasers, markers, calculators, books, iPads, tablets, etc.) to school each day of their attendance so they can complete the online learning plan;
- Notre Dame School cannot share writing materials or other supplies with the students (rulers, pencils, manipulatives, toys, games, puzzles, etc.);
- Students are to bring optional activities from home (books, colouring, crafts, individual games) for use after academic assignments are complete.

Please ensure you have read the above information carefully. If you have questions or would like further information regarding safety protocols at Notre Dame School, please email Mrs. Haynal at thaynal@cispg.ca or the office at notredame@cispg.ca.

Once you have read the above information, please complete a parent / guardian survey at: https://docs.google.com/forms/d/1MAoRr5H_HeeoD3x9dS5DT1HkZIJ4w0I-LvunAHmKyV8 by midnight on Friday, May 22, 2020. It is vital to our planning that all families complete the survey. Any families who do not complete the survey will be contacted by Notre Dame School staff on Monday, May 25. This information will be used to build a schedule for families choosing to participate partial attendance in June, which will be shared with families on Wednesday, May 27, 2020.

Thank you for continuing to practice physical distancing, keeping our community safe.

Sincerely,



Mrs. Terri Haynal

Principal, Notre Dame School

thaynal@cispg.ca